

PRIORITY RESERVATION ADDENDUM

Name: _____ Date: _____
Time: _____ Leasing
Consultant: _____
Email (required): _____ Mobile: _____
1st Choice Floorplan: _____ 2nd Choice Floorplan: _____
Other Specifications/Requests: _____

1. Applicant must leave a \$_____ reservation deposit along with application fee(s) totaling \$_____ which will be used to process the resident screening (application fee(s) are non-refundable). Reservation deposit will be used to secure your spot on the Priority Reservation List. Upon acceptance of an apartment, this reservation deposit will be credited toward your Security Deposit and/or any other move-in costs. If you do not qualify, this deposit amount will be returned to you in like form within 30 days.
2. As soon as an apartment meeting your specifications becomes available (i.e. you are the next prospective resident on the Priority Reservation List for that specific floor plan or similar style), we will attempt to contact you for a period of forty-eight (48) hours at the email address and/or phone number provided above. Please note initial notification of preferred unit availability will be made via email. Should we be unable to make contact with you, the next name on the Priority Reservation List will then be contacted. Until you take your name off the Priority Reservation List (cancel your Reservation Agreement), you will continue to be contacted for all apartments that become available matching your specifications. After three (3) failed attempts to make contact with you, the Landlord reserves the right to cancel your Reservation Agreement and return your reservation deposit in like form within 30 days.
3. Once you have been contacted regarding availability of the apartment, you will have forty-eight (48) hours to accept the apartment and notify the leasing office of your intention to enter into a lease agreement. You may choose to accept the available apartment, reject the apartment but remain on the Priority Reservation List for the next available apartment of similar style, or request to be taken off the Priority Reservation List and have your deposit refunded to you. If an apartment of your preference does not become available within six (6) months of signing this Addendum, your deposit will be refunded and your Reservation Agreement duly cancelled.
4. Providing you have not already accepted an apartment, you may request to be taken off the Priority Reservation List at any time, and your deposit will be refunded in like form within 30 days.
5. It is the responsibility of the prospect to notify the Landlord of any changes in the information given above. (i.e. changes to your email address, phone number, preferred unit style, etc.)
6. Due to changes in the rental market, rents and concessions quoted at the time of submission of Reservation Agreement / Application may or may not be in effect at the time of unit availability.

PROSPECT: _____

LEASING CONSULTANT: _____

